



NCPHA Wellness and Prevention Section
AEC Planning Conference Call
Meeting Minutes
Thursday, July 28, 2011
3:00 p.m. – 4:00 p.m.
(712) 775-7300, Pass Code: 234214#

Agenda Items	Discussion Points	Next Steps
Welcome and Introductions	<ul style="list-style-type: none"> • Laura Edwards, W&P Section Chair 	Attendees: Laura Edwards Ulva Little Jessica Carter Dacia Hudson Messina Reddish Kathie Cox Larissa Mills
Updates on overall conference planning	<ul style="list-style-type: none"> • Ulva Little, W&P Section Vice-Chair, AEC Representative 	Speakers for Wednesday morning and afternoon plenaries are set. Draft agendas have been sent out for each section to review. Looking for assistance with door prizes – need volunteers to contribute. Contact Jennifer Park about door prizes. Send in nominations for NCPHA awards. Deadlines have been extended – check NCPHA website. Section BEO due August 5.
Topics and speakers - confirmed	<ul style="list-style-type: none"> • Confirmed topics and speakers: • Motivational speaker for luncheon – Dave Watson - Hallowell • Evidence based practices – Monair McGregor • EBP - panel presentation Alice 	Put speaker name and topic for leadership section in minutes. Ulva has gotten 2 EB success stories

	<p>Ammerman, Dorothy Cilenti, Lisa Harrison</p> <ul style="list-style-type: none"> EBS success stories from counties – one from each region (northwest, west southeast, northeast, central) – discuss status 	<p>- Cumberland and Mecklenburg have indicated interest. We would like at least 2 more. Jessica and Dacia will present (Caldwell Co). Possibly Bladen Co – Kathie will contact. Cumberland Co asked for travel assistance – not funds available. Ulva will follow up with Cumberland Co.</p>
<p>Opportunities to share sessions with other sections</p>	<p>Laura sent information to section chairs to see if they are willing to co-sponsor. (Oral Health – Debbie Kennedy; Social Work – Kelly Spangler; Women & Children’s – Kim Dehler; HIV/STD – Pam Klein)</p>	<p>W&P got no response from other sections to invitation to co-sponsor sessions</p>
<p>Awards, luncheon and other W&P section conference details</p>	<ul style="list-style-type: none"> Luncheon – discuss details – Leadership Section has included W&P in their luncheon and to hear their lunch speaker: Jerry King, the Public Health Association President from Indiana, speaking about the Region 5 Great Lakes Coalition Model. Awards –Larissa Mills to report on awards process 	<p>W&P section has been invited to Leadership Section’s luncheon and to hear their speaker. The luncheon is sponsored. No cost to W&P Section or participants. The group is in agreement on that. Larissa reported on awards – she has received 2 nomination packets thus far. She is expecting information from 3 other people. We currently have 1 nominee for each category except the Nutrition Award. August 1 is the deadline for</p>

		<p>nominations. Awards committee is Larissa, Edna and Messina. Decisions will be made by August 15 and they will be notified. Larissa will take care of getting the plaques.</p>
<p>Sponsors for luncheon, etc. Need to pay for: Section Lunch Speaker gifts Speaker travel Speaker hotel costs Speaker registration for conference Awards</p> <p>AV – NCPHA pays*</p>	<ul style="list-style-type: none"> • Action item: Identify potential sponsors and sponsor recruitment process • NC Public Health Foundation \$250 sponsor for W&P Section • Laura will provide laptop • AV order: LCD, screen, and support package (cords, etc.) Request classroom style set up with speaker table at front. Set up will remain the same for all sessions. (could do half rounds) No need for microphones. May need a podium. 	<p>Speaker gifts – did not give gifts last year. Group will think about possible speaker gifts.</p> <p>Think about participating in the walk as a group. Jessica/Dacia will work with Laura to do Survey Monkey for conference attendance.</p>
CEU's	Maura to provide update/information	\$50 fee to apply for CHES credits. CEU's will be available for individual purchase for \$6.
Moderatos	<p>Moderators are needed for each session. The planning committee will serve as moderators.</p> <p>Monair McGregor – Jessica Carter, moderator Alice Ammerman, Dorothy Cilenti, Lisa Harrison panel discussion – Kathie Cox, moderator Dave Watson-Hallowell – Dacia Hudson, moderator EBS Success Stories – moderator needed</p>	<p>Moderator needed for EBS success stories session on Thursday from 2:45 – 4:30 p.m. Please let Laura know if you are willing to moderate this session.</p>
Wrap up and planning next steps	Thursday, September 1, 2011 from 3-4 p.m. (712) 775-7300, Pass Code: 234214#	

Schedule of Wellness and Prevention Section Sessions at NCPHA Annual Education Conference

Thursday, September 22, 2011

Evidence based practices – Monair McGregor (9:15 – 10:30)

EBP - panel presentation Alice Ammerman, Dorothy Cilenti, Lisa Harrison (10:45 – 12:00)

Joint lunch with Leadership section with speaker (12-1) {Leadership section business meeting starts at 1. W&P would not be present}

Motivational speaker Dave Watson- Hallowell (20 minutes), business meeting and awards (1:15 – 2:30)

EBS success stories from counties – one from each region (northwest, west southeast, northeast, central) – discuss status (2:45 – 4:30)